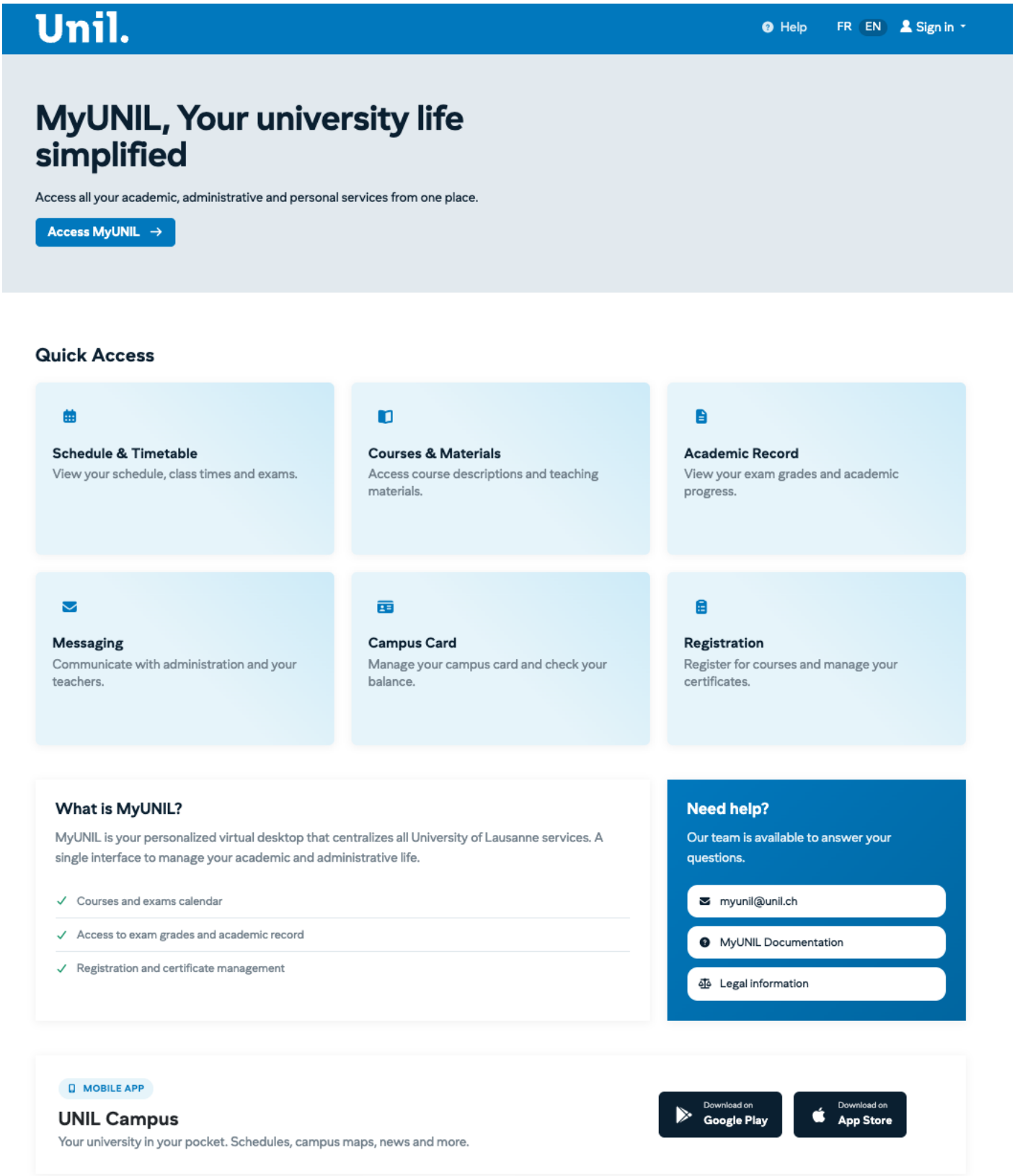
Welcome to MyUNIL

MyUNIL is your personal virtual office at the University of Lausanne. Accessible from any device connected to the Internet, this portal centralises all the tools and information essential to your university life.

> **Portal Access**
>
> https://my.unil.ch



What is MyUNIL?

MyUNIL is an adaptive and personalised web portal that offers unified access to various university information sources and services. It allows you to interact with your academic and administrative

content from a single, intuitive environment.

The portal is available 24/7, except for announced or accidental service interruptions.

Main Features

MyUNIL gives you access to the following tools:

Feature	Description
Agenda	View your course and exam timetables. Synchronise them with your smartphone or Google Calendar.
Messaging	Access your university emails directly from the portal.
Course Documents	View course materials made available by your lecturers.
Academic Record	View your curriculum, exam results and grade reports.
Administrative Data	Access your enrolment certificates and personal information.
Campuscard	Manage your campus card: top-up, block/unblock.
News	Stay informed about university events and news.

How to Log In

Authentication on MyUNIL uses the SWITCH edu-ID system:

1. Go to https://my.unil.ch
2. Click on the button corresponding to your situation:
   - **UNIL users**: if you have a UNIL account
3. Enter your edu-ID credentials (email address and password)
4. Validate two-factor authentication if it is enabled

> ⚠ **Security Advice**
> To ensure the security of your data, remember to log out after each use, particularly on a shared computer.

Discovering the Interface

The MyUNIL interface is designed to be intuitive and efficient. Here are the main elements:

User Space

The UNIL logo is located at the top left. Your avatar, located at the top of the screen, gives access to your personal information and logout.

Navigation Bar

The main navigation consists of pictograms accompanied by labels. It is divided into two parts: personal tools (on the left) and UNIL services (on the right).

Search and Help

A search engine is available at the top right. Links to help and contact are also accessible from this area.

Filters and Actions

Each application has a filter and action bar allowing you to act on the displayed content. The action buttons on the right allow you to perform specific operations depending on the tool being used.

Who is MyUNIL for?

MyUNIL is intended for the entire university community:

- **Students**: access your courses, timetables, results and administrative documents
- **Lecturers and teachers**: manage your course spaces and share documents with your classes
- **Administrative and technical staff**: view your salary and administrative data

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Need Help?

If you encounter difficulties or have questions about using MyUNIL, several resources are available to you:

- **Online documentation**: consult the IT Centre wiki
- **Contact**: myunil@unil.ch
- **Integrated help**: use the "Aide" (Help) link available in the portal interface

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This documentation is part of the official user help for the MyUNIL portal.
University of Lausanne – IT Centre

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