# How to provide an external collaborator with an account on HPC clusters?

There are three steps:

1. The PI and the external collaborator must ask an account to UNIL using [this form](#)

2. the PI to whom the external collaborator is related must use [this application](#) to add the collaborator into the appropriate project. Log into the application if necessary on the top right, and click on the "Manage members list / Gérer la liste de membres" icon for your project. The usernames always have 8 characters (e.g. Greta Thunberg username would be: gthunber)

3. the external collaborator needs to use the UNIL VPN:

   [https://www.unil.ch/ci/fr/home/menuinst/catalogue-de-services/reseau-et-telephonie/acces-hors-campus-vpn/documentation.html](https://www.unil.ch/ci/fr/home/menuinst/catalogue-de-services/reseau-et-telephonie/acces-hors-campus-vpn/documentation.html)

The external collaborator under VPN can then login to the HPC cluster as if he was inside the UNIL.

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