Data Protection

Data Security

	SWITCHdrive	OneDrive
Storage Location	Switzerland	Switzerland
Encryption	✓	✓
Dedicated Instance data storage	✓	✓
Backup	✓	✓
Long-Term Storage (research, archives, etc.)	✓	✓

Conditions of Use

> The conditions of use are currently being modified, and one should expect this section to evolve soon.

The conditions of use for OneDrive are the same as those for SWITCHdrive.

	SWITCHdrive	OneDrive
Public Data	✓	✓
Internal Data	✓	✓
Inter-Service Data	✓	✓
Confidential Data	✓	✓
Sensitive Data	✓	✓

Public (public data, article, webpage, etc.)
Internal (reserved for internal university use, not available on public websites)

Inter-Service (same as above, reserved for a specific department or faculty)
Confidential (document from management, HR, Finance, etc.)

Research Data

> Research data stored on OneDrive/Teams for collaborative work must be subsequently moved to institutional resources. It must then be deleted from OneDrive/Teams.

> UNIL recommends the use of institutional resources provided by the Division of Computing and Research Support (DCSR) for long-term storage of research data (see Article 8 of Directive 4.5 (in french)).

Server Storage

DCSR provides storage for each Principal Investigator (*PI*) in research projects. **The service is free for storage up to 1 TB per PI**.

Research Resource Request

Data transfer

DCSR also offers a service if you need to send data to external collaborators.

File Transfer

Help and Information

If you need assistance or additional information, you can contact the support personnel within your faculty:

- FBM: Cécile Lebrand, Research Data Specialist (*data steward*)
- FDCA: Auriane Marmier, Research Data Specialist (*data steward*); Hugo Hueber, Research Engineer
- FGSE: Zhargalma Dandarova, Research Data Specialist (*data steward*)
- FTSR: Christelle Cocco, Research Data Specialist (*data steward*); Samy Ibriz Pelaez, Research Engineer
- HEC: Zhargalma Dandarova, Research Data Specialist (*data steward*)
- Letters: Please address your requests to recherche-lettres@unil.ch

- SSP: Ellina Mourtazina, Research Data Specialist (*data steward*); Glen Lomax, Research Engineer; in case of no response, please address your requests to Vincent Travers.

> For more information on research data storage, you can visit this page.

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