

# Data Protection

## Data Security

	SWITCHdrive	OneDrive
Storage Location	Switzerland	Switzerland
Encryption	<input type="checkbox"/>	<input type="checkbox"/>
Dedicated Instance data storage	<input type="checkbox"/>	<input type="checkbox"/>
Data replication across multiple sites	<input type="checkbox"/>	<input type="checkbox"/>
Long-Term Storage (research, archives, etc.)	<input type="checkbox"/>	<input type="checkbox"/>

## Conditions of Use

The conditions of use are currently being modified, and one should expect this section to evolve soon.

The conditions of use for OneDrive are the same as those for SWITCHdrive. For more information on the terms of use for Office products, refer to this page: [Conditions of Use](#).

	SWITCHdrive	OneDrive
Public Data	<input type="checkbox"/>	<input type="checkbox"/>
Internal Data	<input type="checkbox"/>	<input type="checkbox"/>
Inter-Service Data	<input type="checkbox"/>	<input type="checkbox"/>
Confidential Data	<input type="checkbox"/>	<input type="checkbox"/>
Sensitive Data	<input type="checkbox"/>	<input type="checkbox"/>

*Public (public data, article, webpage, etc.)*

*Internal (reserved for internal university use, not available on public websites)*

*Inter-Service (same as above, reserved for a specific department or faculty)*

*Confidential (document from management, HR, Finance, etc.)*

# Research Data

Research data stored on OneDrive/Teams for collaborative work must be subsequently moved to institutional resources. It must then be deleted from OneDrive/Teams.

UNIL recommends the use of institutional resources provided by the Division of Computing and Research Support ([DCSR](#)) for long-term storage of research data (see Article 8 of [Directive 4.5](#) (in french)).

## Server Storage

DCSR provides [storage](#) for each Principal Investigator (*PI*) in research projects. **The service is free for storage up to 1 TB per PI.**

### [Research Resource Request](#)

## Data transfer

DCSR also offers a service if you need to send data to external collaborators.

### [File Transfer](#)

## Help and Information

If you need assistance or additional information, you can contact the support personnel within your faculty:

- FBM: [Cécile Lebrand](#), Research Data Specialist (*data steward*)
- FDCA: [Auriane Marmier](#), Research Data Specialist (*data steward*); [Hugo Hueber](#), Research Engineer
- FGSE: [Zhargalma Dandarova](#), Research Data Specialist (*data steward*)
- FTSR: [Christelle Cocco](#), Research Data Specialist (*data steward*); [Samy Ibriz Pelaez](#), Research Engineer

- HEC: [Zhargalma Dandarova](#), Research Data Specialist (*data steward*)
- Letters: Please address your requests to [recherche-lettres@unil.ch](mailto:recherche-lettres@unil.ch)
- SSP: [Ellina Mourtazina](#), Research Data Specialist (*data steward*); [Glen Lomax](#), Research Engineer; in case of no response, please address your requests to [Laurent Gregoire](#).

For more information on research data storage, you can visit [this page](#).

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