

Adding full text and/or secondary documents

Access your researcher profile

Accessing Your Profile via the Login Menu

1. From the IRIS homepage, click on the login menu.
2. In the dropdown menu, select “My account and profile.”
3. You’ll be redirected to a page titled “Update Profile”. Click on “View” to open the full version of your profile.

Accessing Your Profile via Search

1. From the IRIS homepage, click on “People.”
2. In the search bar that appears, enter your name (a), then click “Search” (b).
3. Once the search is complete, your profile will appear in the results. Click on your name (c).

Access the relevant record

1. You are now on your researcher profile page. Under the “Publications” section, you’ll find both the records you have created and those you are linked to.

2. Identify the desired record and click on its title.

Home • IRIS • Person • Portal_t, Ecrfbm

Export ...

Portal_t, Ecrfbm



Family Name: Portal_t
Given Name: Ecrfbm
Main Affiliation: Dép. d'écologie et d'évolution
Email: ecrfbm.portal_t@unil.ch

Publications

Search the repository ... Search Export

Publication

Now showing 1 - 4 of 4

Filters

- Author +
- Date +
- Type +
- Journal +
- With file(s) +

Reset filters

Publication Metadata only
Ma Notice
(2025)
Type: texte::autre
Portal_t, Ecrfbm
Service de la recherche

Publication Metadata only
Thèse test pour checker les nouveaux mails
(2025)
Type: texte::thèse ou mémoire::thèse de doctorat
Portal_t, Ecrfbm



3. You are now on the record detail page. Click on the three dots icon, then select "Edit."

Add full text and/or secondary documents

1. You are now in the publication entry form.
2. If no file has been added yet, you can upload one by clicking on "Browse" and selecting the desired file from your library.

Drop files to attach them to the item, or **browse**

Collection Publication

Publication basic information

DOI
Please enter the digital identifier of the publication in the DOI (Digital Object Identifier) system. Once the field is filled and exited, IRIS will automatically retrieve data from CrossRef.

Pubmed ID
Please enter the PubMed identifier of the publication. Once the field is filled and exited, IRIS will automatically retrieve data from PubMed.

ISBN
Please enter the ISBN of the publication.

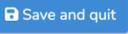
WOS ID
Please enter the Web of Science identifier of the publication.

Type *
Please select the type of publication.

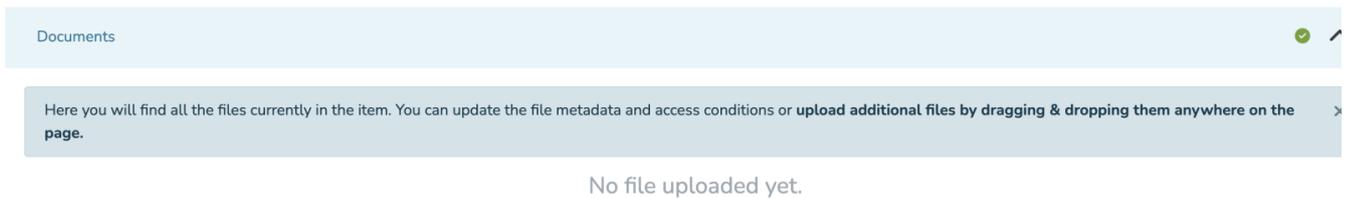
Institution *
Please indicate whether the item is an internal (UNIL/CHUV + partner institutions) or external publication.

Title *
Please enter the main title of the publication.

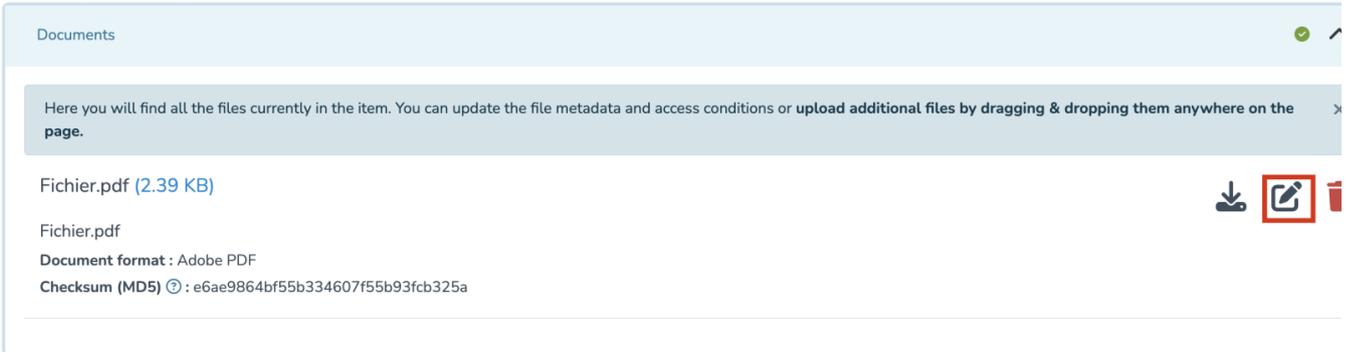
Other Titles

  The submission is invalid, check missing fields   

- Alternatively, you can scroll down to the “Documents” section and simply drag and drop your file onto the page.



- If a document is already present, you can edit its metadata by clicking on the corresponding icon.



- You can edit the following fields:

- File name
- Manuscript version
- License
- Document accessibility (open access / embargo / UNIL restricted)

(e) If you select “embargo”, set the embargo end date, after which your document will become publicly accessible.

Documents

File name * (a)
Fichier.pdf

Manuscript version (b)

Please enter the manuscript version. The three versions of the main document can be uploaded separately. Supplementary documents refer to documents associated with the publication mentioned in the metadata, but they do not include the raw data on which the article is based. The after imprimatur version is reserved for theses and dissertations.

License (c)
Unspecified, All rights reserved, CC BY 4.0, etc.

Document accessibility (d)

Please define the access rights to be applied to the document once the item is deposited.

Embargo end date * (e)
From

Please select the date from which the document will be publicly accessible if you have selected "Embargo" as the access right.

Reset Save

Discard

The submission is invalid, check missing fields Save Save and quit Publish

Finalize the submission

1. To complete your submission, you will need to approve the user license.
2. Then, you can choose to click “Save” or “Save and quit” to save the record, or click “Publish” to archive the publication immediately.

User license

As an IRIS user, I accept the platform's legal information.

I confirm the license above 1

Discard

Unsaved changes Save Save and quit Publish 2

Révision #8

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