

Edit a record in "archived" status

1. Find the Record You Want to Edit

As the author, you can edit a record if:

- You created it (you'll find it either in your workspace or in your researcher profile).
- You are linked to it (you'll find it only in your researcher profile).

Find Your Records in Your Researcher Profile

Accessing Your Profile via the Login Menu

1. From the IRIS homepage, click on the login menu.
2. In the dropdown menu, select "My account and profile."
3. You'll be redirected to a page titled "Update Profile". Click on "View" to open the full version of your profile.

Accessing Your Profile via Search

1. From the IRIS homepage, click on "People."
2. In the search bar that appears, enter your name (a), then click "Search" (b).
3. Once the search is complete, your profile will appear in the results. Click on your name (c).

Locate the Record You Want to Edit

1. Your profile will be displayed. Under "Publications," you will find all the records you have created, as well as those you are linked to.
2. Find the record you are interested in, then click on its title. This will take you to the page displaying the details of the record.

Portal_t, Ecrfbm



Family Name
Given Name
Main Affiliation
Email

Portal_t
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Publications



Search the repository ...

Search

Export

Publication

Now showing 1 - 4 of 4

Publication Metadata only
Ma Notice

(2025)

Type: texte::autre

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Service de la recherche

Publication Metadata only

Thèse test pour checker les nouveaux mails

(2025)

Type: texte::thèse ou mémoire::thèse de doctorat

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Reset filters

2. Access the record editing page

1. On the record detail page, click on the three-dot icon to open the options menu.
2. Select "Edit."

3. Edit the content

1. You'll be redirected to the entry form, identical to the one used when the record was first created.
2. You can now update any necessary fields.

4. Save Your Changes

1. Once you've finished editing, scroll to the bottom of the page and click on "Save and quit."
2. Your changes will be saved, and you'll automatically be redirected back to the record's detail page.

Drop files to attach them to the item, or [browse](#)

Collection

Publication

Publication basic information

DOI

DOI

Please enter the digital identifier of the publication in the DOI (Digital Object Identifier) system. Once the field is filled and exited, IRIS will automatically retrieve data from CrossRef.

ISBN

ISBN

Please enter the ISBN of the publication.

Type *

other

Please select the type of publication.

Institution *

UNIL/CHUV/Unisanté + partner institutions

Please indicate whether the item is an internal (UNIL/CHUV + partner institutions) or external publication.

Title *

Ma Notice

Please enter the main title of the publication.

Other Titles

Pubmed ID

Pubmed ID

Please enter the PubMed identifier of the publication. Once the field is filled and exited, IRIS will automatically retrieve data from PubMed.

WOS ID

WOS ID

Please enter the Web of Science identifier of the publication.

✔ Saved

Save

Save and c

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